

SUMMER SCHOOL & DAY CAMP HANDBOOK

For Parents, Students, & Campers



Summer 2023

Faith Baptist Church & Schools

7644 Farralone Avenue

Canoga Park, CA 91304

(818) 340-6131

ADMISSIONS POLICY

Faith Baptist Schools (the "School") and its Day Camp, a ministry of Faith Baptist Church, is interested in enrolling a specific type of student/camper. Each student/camper and parent must give complete support and cooperation to the School Administration, faculty, and staff in order for a child to attend the School/Day Camp.

Attendance at Faith Baptist Church and Schools is a privilege and not a right, which privilege may be forfeited by any student/camper who does not conform to the standards and regulations of the institution. The School/Day Camp may request the withdrawal of any student/camper at any time, who, in the opinion of the School, does not fit into the spirit of the institution, regardless of whether the student/camper conforms to the specific rules and regulations of the School. Faith Baptist does not discriminate in its policies regarding a person's race, ethnicity, or national origin, but does reserve the right to discriminate on the basis of religion and to discipline students/campers who do not adhere to the School's policies and procedures.

As more fully set forth in this Handbook, students/campers enrolled in Faith Baptist Schools may not at any time smoke, drink, dance socially, use narcotics, threaten or commit acts of violence, misuse controlled substances, or engage in lewd conduct or any type of behavior that the Administration of Faith Baptist Church and Schools considers to be immoral or inconsistent with the religious mission and tenets of the institution (i.e., premarital sex of any kind). This applies to acts committed both on and off the School property.

SEARCHES

Faith Baptist Schools reserves the right to search students'/campers' belongings, including but not limited to backpacks, purses and bags, provided reasonable suspicion for an investigation exists.

MODEL RELEASE

Any student's/camper's or parent's picture taken at a School/Camp function may be used in any Faith Baptist Schools' publication.

DISPUTE RESOLUTION

Each parent or guardian agrees that any controversy or claim against Faith Baptist Church and Schools, its employees or agents, or any claim arising during or out of his child's enrollment, that cannot be resolved within Faith Baptist Church and Schools, shall be resolved with the assistance of the Center for Conflict Resolution through mediation or, as a last resort, through legally binding arbitration, also by the Center for Conflict Resolution. The parent/guardian expressly waives the right to file a lawsuit against Faith Baptist Church and Schools, its employees or agents, except to enforce a legally binding arbitration decision, and agrees to pay legal fees for Faith Baptist Church and Schools, should Faith Baptist Church and Schools be deemed by the arbitrator(s) to be the prevailing party.

HANDBOOK REPRODUCTION AND REVISIONS

No part of this Handbook may be reproduced or copied in any manner without the written authorization of the Administration of Faith Baptist Schools. All policies stated herein are subject to change by the Administration and School Board at any time.

Mission Statement of Faith Baptist Schools

The mission of Faith Baptist Schools is to lead students/campers to a personal relationship with our Lord and Saviour, Jesus Christ, and to prepare college-bound students through an arduous program of academic excellence by Christ-centered teaching and example.

THE DIRECTOR

Pastor Tim Rasmussen

Pastor Tim Rasmussen is a 1986 graduate of Hyles-Anderson College in Crown Point, Indiana. He holds a bachelor's degree in secondary education and a master's degree in school administration. Following his college graduation, Pastor Rasmussen taught for four years in the English Department of Hyles-Anderson College. In 1990, he went to serve at Temple Baptist Church and Crown College in Powell, TN, where he was the director of the

church's youth and singles departments. He also taught Bible in the college. In 1997, he moved his family to California to join his father as Co-Pastor of Faith Baptist Church and Director of Faith Baptist Schools.

Pastor Rasmussen has a tremendous burden for providing the families of the San Fernando Valley and its surrounding communities with a place to worship the Lord Jesus Christ and develop a personal relationship with Him. As a Faith Baptist graduate himself, Pastor Rasmussen also desires to see the young people of our community receive a well-rounded, Christian education in a safe and caring environment. He loves children of all ages and desires to make a difference in their lives through counsel and encouragement based on the Word of God.

THE ADMINISTRATION

Dr. Stephania Rasmussen – *Secondary Principal*

Dr. Stephania Rasmussen is a graduate of Pensacola Christian College. She holds a master's degree in secondary education as well as a Doctorate of Letters in Education and has been a member of the Faith Baptist staff since 1993. It is her fervent desire to pursue the objectives of the School and to strive to keep Faith Baptist unsurpassed in its combination of academic, moral, and biblical instruction.

Dr. Rasmussen is assisted by a staff of highly qualified and gifted individuals whose common goal is the loving, caring Christian education of children. She serves as a support to both the Elementary Principal and the Director of the School.

Mr. Roland Rasmussen, Jr. - *Elementary Principal*

Mr. Roland Rasmussen, Jr., is a graduate of Pensacola Christian College. He holds a master's degree in elementary education and has been a member of the Faith Baptist staff since 1993. It is his fervent desire to pursue the objectives of the School and to strive to keep Faith Baptist unsurpassed in its combination of academic, moral, and biblical instruction.

Mr. Rasmussen is assisted by a staff of highly qualified and gifted individuals whose common goal is the loving, caring Christian education of children. He serves as a support to both the Secondary Principal and the Director of the School.

Miss Hazel Martinez – *Vice Principal*

Miss Hazel Martinez is a graduate of Golden State Baptist College. She holds a Bachelor's degree in Elementary Education and has been a member of the Faith Baptist staff since 2012. It is her heart's desire to pursue the mission of Faith Baptist Schools and to keep the standard of excellence in academic and biblical instruction. It is her goal and prayer to see each child not only gain an excellent education but also develop a thriving relationship with Christ.

MINISTRY OF FAITH BAPTIST CHURCH OF CANOGA PARK, CA

Faith Baptist Schools is a ministry of Faith Baptist Church of Canoga Park, California. As such, the School promotes and abides by the Statement of Faith as set out in the Church By-Laws of Incorporation.

1. **WORD OF GOD.** We believe that all Scripture is given by inspiration of God, and that God has preserved His inspired words, which under His care and providence, have been translated without error in the 1611 King James Version. We further believe that the King James Version is the final authority in all matters of faith and practice.
2. **THE TRINITY.** We believe that there is one living and true God, eternally existing in three persons: that these are equal in every divine perfection, and they execute distinct but harmonious offices in the work of creation, providence and redemption.
3. **GOD THE FATHER.** We believe in God, the Father, an infinite personal spirit, perfect in holiness, wisdom, power and love. We believe that He concerns Himself mercifully in the affairs of men, that He hears and answers prayer, and that He saves from sin and spiritual death all who come to Him through Jesus Christ.
4. **JESUS CHRIST.** We believe in Jesus Christ, God's only begotten son, conceived by the Holy Spirit. We believe in His virgin birth, sinless life, miracles, and teachings. We believe in His substitutionary atoning death, bodily resurrection, ascension into heaven, perpetual intercession for His people, and personal visible return to earth.
5. **THE HOLY SPIRIT.** We believe in the Holy Spirit who came forth from the Father and Son to convict the world of sin, righteousness, and judgment, and to regenerate, sanctify, and empower all who believe in Jesus Christ. We believe that the Holy Spirit indwells every believer in Christ, and that He is an abiding helper, teacher and guide.

6. REGENERATION. We believe that all men are sinners by nature and by choice and are, therefore, under condemnation. We believe that those who repent of their sins and trust in Jesus Christ as Saviour are regenerated by the Holy Spirit.
7. THE CHURCH. We believe in the universal church, a living spiritual body of which Christ is the head and all regenerated persons are members. We believe in the local church, consisting of a company of believers in Jesus Christ, baptized on a credible profession of faith, and associated for worship, work, and fellowship. We believe that God has laid upon the members of the local church the primary task of giving the gospel of Jesus Christ to a lost world.
8. CHRISTIAN CONDUCT. We believe that a Christian should live for the glory of God and the well-being of his fellowmen; that his conduct should be blameless before the world; that he should be a faithful steward of his possessions, and that he should seek to realize for himself and others the full stature of maturity in Christ.
9. THE ORDINANCES. We believe that the Lord Jesus Christ has committed two ordinances to the local church, baptism and the Lord's Supper. We believe that Christian baptism is the immersion of a believer in water into the name of the triune God. We believe that the Lord's Supper was instituted by Christ for commemoration of His death. We believe that these two ordinances should be observed and administered until the return of the Lord Jesus Christ.
10. RELIGIOUS LIBERTY. We believe that every human being has direct relations with God, and is responsible to God alone in all matters of faith; that each church is independent and must be free from interference by any ecclesiastical or political authority; that therefore Church and State must be kept separate as having different functions and fulfilling its duties free from dictation or patronage of the other.
11. THE LAST THINGS. We believe in the personal and visible return of the Lord Jesus Christ to earth and the establishment of His kingdom. We believe in the resurrection of the body; the final judgment, the eternal felicity of the righteous, and the endless suffering of the wicked.
12. HUMAN SEXUALITY. We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a naturally-born man and a naturally-born woman. We believe that any form of homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery, and pornography are sinful perversions of God's gift of sex. We believe that God disapproves of and forbids any attempt to alter one's gender by surgery or appearance. (Gen. 2:24; Gen. 19:5, 13; Gen. 26:8-9; Lev. 18:1-30; Rom. 1:26-29; I Cor. 5:1; 6:9; I Thess. 4:1-8; Heb. 13:4)

We believe that the only legitimate marriage is the joining of one naturally-born man and one naturally-born woman. (Gen 2:24; Rom. 7:2; I Cor. 7:10; Eph. 5:22, 23)

13. LAWSUITS BETWEEN BELIEVERS. We believe that Christians are prohibited from bringing civil lawsuits against other Christians or the church to resolve personal disputes. We believe the church possesses all the resources necessary to resolve personal disputes between members. We do believe, however, that a Christian may seek compensation for injuries from another Christian's insurance company as long as the claim is pursued without malice or slander. (I Cor. 6:1-8; Eph. 4:31-32)
14. GIVING. We believe that every Christian, as a steward of that portion of God's wealth entrusted to him, is obligated to support his local church financially. We believe that God has established the tithe to the local church as a basis for giving, but that every Christian should also give other offerings sacrificially and cheerfully to the support of the church, the relief of those in need, and the spread of the Gospel. We believe that a Christian relinquishes all rights to direct the use of the tithe or offering once the gift has been made. (Gen. 14:20; Prov. 3:9-10; Acts 4:34-37; I Cor. 16:2; II Cor. 9:6-7; Gal. 6:6; Eph. 4:28; I Tim. 5:17-18; I John 3:17)
15. FAMILY RELATIONSHIPS. We believe that men and women are spiritually equal in position before God but that God has ordained distinct and separate spiritual functions for men and women in the home and the church. The husband is to be the leader of the home, and men are to be the leaders (pastors and deacons) of the church. Accordingly, only men are eligible for licensure and ordination by the church. (Gal. 3:28; Col. 3:18; 1 Tim. 2:8-15; 3:4-5, 12)

We believe that God has ordained the family as the foundational institution of human society. The husband is to love his wife as Christ loves the church. The wife is to submit herself to the Scriptural leadership of her husband as the church submits to the headship of Christ. Children are an heritage from the Lord. Parents are responsible for teaching their children spiritual and moral values and leading them, through consistent lifestyle example and appropriate discipline, including Scriptural corporal correction. (Gen. 1:26-28; Ex. 20:12; Deut. 6:4-9; Ps. 127:3-5; Prov. 19:18; 22:15; 23:13-14; Mk. 10:6-12; 1 Cor. 7:1-16; Eph. 5:21-33; 6:1-4, Col. 3:18-21; Heb. 13:4; 1 Pet. 3:1-7)

16. DIVORCE AND REMARRIAGE. We believe that God disapproves of and forbids divorce and intends marriage to last until one of the spouses dies. Divorce and remarriage is regarded as adultery except on the grounds of fornication. Although divorced and remarried persons or divorced persons may hold positions of service in the church and be greatly used of God for Christian service, they may not be considered for the offices of pastor or deacon. (Mal. 2:14-17; Matt. 19:3-12; Rom. 7:1-3; 1 Tim. 3:2, 12; Titus 1:6)
17. ABORTION. We believe that human life begins at conception and that the unborn child is a living human being. Abortion constitutes the unjustified, unexcused taking of unborn human life. Abortion is murder. We reject any teaching that abortions of pregnancies due to rape, incest, birth defects, gender selection, and birth or population control are acceptable. (Job 3:16; Ps. 51:5; 139:14-16; Isa. 44:24; 49:1, 5; Jer. 1:5; 20:15-18; Luke 1:44)
18. EUTHANASIA. We believe that the direct taking of an innocent human life is a moral evil, regardless of the intention. Life is a gift of God and must be respected from conception until natural death. Thus we believe that an act or omission which, of itself or by intention, causes death in order to eliminate suffering constitutes a murder contrary to the will of God. Discontinuing medical procedures that are extraordinary or disproportionate to the expected outcome can be a legitimate refusal of over-zealous treatment. (Ex. 20:13, 23:7; Matt. 5:21; Acts 17:28)
19. LOVE. We believe that we should demonstrate love for others, not only toward fellow believers, but also toward both those who are not believers, those who oppose us, and those who engage in sinful actions. We are to deal with those who oppose us graciously, gently, patiently, and humbly. God forbids the stirring up of strife, the taking of revenge, or the threat or the use of violence as a means of resolving personal conflict or obtaining personal justice. Although God commands us to abhor sinful actions, we are to love and pray for any person who engages in such sinful actions. (Lev. 19:18; Matt. 5:44-48; Luke 6:31; John 13:34-35; Rom. 12:9-10; 17-21; 13:8-10; Phil. 2:2-4; 2 Tim. 2:24-26; Titus 3:2; 1 John 3:17-18)
20. AUTHORITY OF STATEMENT OF FAITH. The Statement of Faith does not exhaust the extent of our faith. The Bible itself is the sole final source of all that we believe. We do believe, however, that the forgoing Statement of Faith accurately represents the teaching of the Bible, and therefore, is binding upon all members. All literature used in the church shall be in complete agreement with the Statement of Faith.
21. A BELIEVER'S RESPONSIBILITIES.
 - a. The necessity of regular Bible reading. II Timothy 2:15
 - b. The bringing of the whole tithe to the house of God. Malachi 3:10
 - c. Regular attendance at the prayer meeting and church services. Acts 2:42, Col. 4:2, Heb. 10:25

22. THE CHURCH COVENANT.

Having been led, as we believe, by the spirit of God to receive the Lord Jesus Christ as our Saviour, and on the profession of our faith, having been led to be baptized in the name of the Father and of the Son and of the Holy Spirit, we do now, in the presence of God, angels, and this assembly, most solemnly and joyfully enter into covenant with one another, as one body in Christ.

We engage, therefore, by the aid of the Holy Spirit, to walk together in Christian love;

To strive for the advancement of this church in knowledge, holiness, and comfort;

To promote its prosperity, and spirituality;

To sustain its worship, ordinances, discipline, and doctrines;

To give it a sacred pre-eminence over all institutions of human origin;

To contribute cheerfully and regularly to the support of the ministry, the expenses of the church, the relief of the poor, and the spread of the gospel through all the nations.

We also engage to maintain family and private devotions;

To religiously educate our children;

To seek the salvation of our kindred and acquaintances;

To walk circumspectly in the world;

To be just in our dealings, faithful in our engagements, and exemplary in our deportment;

To avoid all tattling, backbiting and unrighteous anger;

To abstain from the sale and use of intoxicating drink as a beverage and to be zealous in our efforts to obey the missionary command of our Saviour.

We further engage to watch over one another in brotherly love;

To remember each other in prayer;

To aid each other in sickness and distress;

To cultivate Christian sympathy in feeling and courtesy in speech;

To be slow to take offense, but always ready for reconciliation, and mindful of the rules of our Saviour, to secure it without delay.

We moreover engage, that when we remove from this place, we will as soon as possible unite with some other church where we can carry out the spirit of this covenant and principles of God's Word.

Faith Baptist Schools is based upon the Word of God. The primary objective and purpose of the School is to train the student/camper in the way of life presented in the Scriptures while giving the student/camper a good general education. Since the primary reason for the existence of the School is a spiritual ministry, evangelistic efforts are made to bring all students to a saving knowledge of Jesus Christ so that the teaching of spiritual truths may have a firm foundation. This is followed by instruction in right thinking, good conduct, and clean living in the light of the principles of God's Word.

The academic program, through the traditional approach, is developed to provide students/campers with the best possible program of studies. We emphasize the mastery of the fundamental blocks of material necessary for satisfactory achievement and stress the acquisition of facts and concepts in the various areas of study, leading to the development and exercise of the powers of reasoning. Methods of teaching proven to be effective are utilized with a constant search for better methods. Realizing the difference in innate ability, we encourage and expect each student/camper and teacher/counselor to do his best. We believe the traditional system of education cultivates the mind, builds character, encourages competition, and teaches the value of living under a free-enterprise system of government.

Character training is an important element at Faith Baptist Schools. We believe that the heart of character training is obedience (doing what's right), that eventually will cultivate an inner self-discipline. We believe that this is essential to the emotional, physical, social, and spiritual well-being of the student/camper. The teacher is the authority in the classroom. Discipline is administered firmly but fairly. To obey, to do right, to love God and country, and to always measure one's attitudes against the principles laid out in the Scriptures are characteristics we strive to instill in each student, thus equipping the student/camper for his role in God's plan for his life and for his proper place in society.

OBJECTIVES

The educational and spiritual objectives of the School are to maintain the highest possible academic and moral standards in a Christian atmosphere, while emphasizing the teachings of the Bible, which we recognize as the Word of God. Only with a staff of professionally qualified administrators and teachers dedicated to Christian education can those objectives become a reality.

EDUCATIONAL FACILITIES

The School uses the modern facilities of Faith Baptist Church that were designed with a school program in mind. Since our School is on the church property, we kindly request that there be NO SMOKING OR VAPING on the church property at any School/Day Camp function.

PARENT CODE OF CONDUCT

Faith Baptist's mission is to lead students to a personal relationship with our Lord and Savior, Jesus Christ, and through Christ-centered teaching, application, and example to prepare student/camper for the future. Because of the broad diversity among school families, it is important to express some basic guidelines regarding what we expect from you, our parents.

Please note that the Administration encourages your input, ideas, and suggestions. Please be careful to express these in a positive manner.

1. We will not tolerate any behavior on the campus, in the classroom, or on a trip which would, in the Administration's opinion, conflict with the Christian spirit (profanity, hostile conduct, etc.) that Faith Baptist is trying to encourage.
2. Parents are expected to act in a professional manner when on the property of Faith Baptist Church and Schools.
3. Because Faith Baptist's campus is located on the property of Faith Baptist Church, parents are asked to refrain from smoking and vaping on our property.
4. No alcoholic beverages, tobacco products, nor cannabis products are permitted on the campus of Faith Baptist or at any camp function.
5. Appropriate dress is required by all adults visiting the campus.
6. Speed limit in the parking lot is 5 mph; drivers should use extreme caution. Violators of this policy pose a direct threat to the safety of the students and will forfeit their privilege to drive on school property.
7. Conduct of guests is the responsibility of the adult whose child attends the School/Camp.
8. Board members, teachers, and staff are not exempt from these rules, and are in fact expected to set the example for others.

Failure to comply with these rules may result in the student, camper, parent, or guest being asked to leave the premises and could result in a student/camper being asked to withdraw from the School/Camp.

E-MAIL ADDRESS REQUIRED

Because important information is communicated to parents through paperless correspondence, the School requires that all families have at least one parent e-mail address on file. Parents must check their e-mail regularly for updates and memos from the School.

STUDENT CODE OF CONDUCT & SUMMER POLICIES

LEAVING THE PROPERTY WITHOUT PERMISSION

Once a student/camper has arrived on campus, the student/camper is not to leave without permission for any reason. If the student/camper must leave early, the student/camper must inform his teacher/counselor prior to departing in order for the teacher/counselor to prepare their belongings and important information regarding Summer School/Day Camp, and the student must wait for their parent in the School Office.

IMPORTANT—At no time is a student/camper to be picked up by anyone other than parents, guardians, or other persons authorized to do so on the Parent Portal. Please note, Faith Baptist Church and Schools cannot be liable for the safety of students/campers who leave the property in an unauthorized fashion.

DROP OFF/CHECK-OUT CODES/TRANSITION TO DAY CAMP

To ensure your child's safety, Faith Baptist Schools will have parents electronically check-out their children daily by using their SchoolTron QR code (instructions emailed to parents) or the pin code found in Emergency Contact sub menu via the Summer Portal. Please distribute the code to your emergency contacts. If an emergency contact forgets his code, he must show proof of identity to retrieve the code from the Administration Office.

Students in both elementary academic and elementary and junior-high enrichment classes should be dropped off each morning in the safety zone where they will be escorted to the school playground by school staff. Parents will not need to exit their vehicles. Summer School teachers will pick their students up from the playground and walk them to class each day.

Students in both elementary academic and elementary and junior-high enrichment classes who are NOT enrolled in Day Camp should be picked up in the car line between 12:00 PM and 12:15 PM. Upon entering the campus, security will scan your SchoolTron QR code which is unique to your family. The students will be walked to the safety zone, wait with a teacher, and be assisted into your car in the safety zone. Kindly note that all students are to be picked up no later than 15 minutes after your child's last Summer School class ends, unless they are enrolled for Day Camp and attending Day Camp that day. Since we have no day care provision after Summer School other than Day Camp, it will be necessary for us to charge \$10 for every 5 minutes that the child is in the School Office.

Students who are also enrolled in Day Camp will be escorted to the lunch area where they will meet their camp counselor. If your child regularly attends Day Camp, please make sure to send a note with your student if you plan to pick him up in the safety zone at 12:00 PM instead of having him attend Day Camp.

If you have an elementary student and a junior- or senior-high student attending Summer School simultaneously, you will still need to pick up your elementary student by 12:15 PM and wait for your junior- or senior-high student to be dismissed at 12:30 PM.

Drop off and Pickup for K2-K5 Students and Campers: Using the pin codes from the parent portal, parents of K2-K5 children will need to park in the main parking lot and walk their children to their assigned locations. Students should be picked up from their classrooms by using their pin code.

MORALITY POLICY

As stated in Faith Baptist Church's Statement of Faith, Faith Baptist Schools adheres to the following beliefs on Human Sexuality:

HUMAN SEXUALITY. We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a naturally-born man and a naturally-born woman. We believe that any form of homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery, and pornography are sinful perversions of God's gift of sex. We believe that God disapproves of and forbids any attempt to alter one's gender by surgery or appearance. (Gen. 2:24; Gen. 19:5, 13; Gen. 26:8-9; Lev. 18:1-30; Rom. 1:26-29; I Cor. 5:1; 6:9; I Thess. 4:1-8; Heb. 13:4)

We believe that the only legitimate marriage is the joining of one naturally-born man and one naturally-born woman. (Gen 2:24; Rom. 7:2; I Cor. 7:10; Eph. 5:22, 23)

Demonstrations of romantic involvement between students on school property are forbidden. Hand holding, embracing or any other contact that would contribute to undue familiarity will not be tolerated. This type of behavior will result in demerits, suspension or expulsion. Boys and girls must maintain a six-inch distance at all times. Behavior should be above reproach.

In accordance with the ministry's statement of faith and in recognition of Biblical commands, no immoral conduct will be tolerated. The Bible strictly forbids such conduct which includes, but is not limited to, immoral actions as well as advocating for sinful behavior. The following will constitute grounds for expulsion: any actions or identifying statements concerning the change of one's gender since birth, fornication, adultery, homosexuality, lesbianism, bisexuality, or pornography. (Gen. 2:24; Gen. 19:5, 13; Gen. 26:8-9; Lev. 18:1-30; Rom. 1: 26-29; 1 Cor. 5:1; 6:9; 1 Thess. 4:1-8; Heb. 13:4).

Definition of "immoral act"

Bodily contact, actively undertaken or passively permitted, between members of the opposite sex or members of the same sex for the purpose of satisfying sexual desires and any bodily contact that a reasonable person would understand to demonstrate a propensity or intent to engage in an immoral or homosexual act.

Definition of "identifying statement"

A statement that a student is homosexual, bisexual, transgender, or otherwise immoral; words to that effect including language or behavior that a reasonable person could believe is intended to convey the statement that a student engages in or has a tendency or intent to engage in, immoral, transgender, and/or homosexual acts.

Definition of "identifying act"

Any act taken by a student that shows a tendency toward, agreement with, or support for homosexual behavior, transgender behavior, or otherwise immoral behavior.

In accordance with the Human Sexuality Statement of Faith and the Morality Policy, a student may be refused admission, dismissed, expelled, or asked not to return the following year if he/she is out of harmony with the Statement of Faith, the spirit, or the policies of the School whether on or off property as determined by the sole discretion of the Administration. Readmission considerations following dismissal will be determined on a case-by-case basis.

PARENTAL SUPPORT FOR THE STATEMENT OF FAITH

The staff desires a harmonious relationship with parents. If parents have a question about a school policy or an event that involves their child, they are first to notify their child's teacher. An effort will be made to resolve any differences and maintain excellent communication between parents and ministry staff.

Parental support is an essential part of the educational process. If, in the sole discretion of the administration, a parent has failed to support the Administrator, ministry staff, or the standards articulated in the ministry's Statement of Faith, the Administration reserves the right to deny the student continued enrollment in the school.

DEVELOPING LEADERSHIP & PATRIOTISM

Leadership at Faith Baptist Schools is developed not only through student leadership opportunities on our student council but also through numerous public speaking and service-oriented opportunities. At Faith Baptist, we believe it is imperative to teach the next generation how to use their voice for the cause of Christ. Romans 13:1-7 says, "Let every soul be subject unto the higher powers. For there is no power but of God: the powers that be are ordained of God. Whosoever therefore resisteth the power, resisteth the ordinance of God: and they that resist shall receive to themselves damnation. For rulers are not a terror to good works, but to the evil. Wilt thou then not be afraid of the power? do that which is good, and thou shalt have praise of the same: For he is the minister of God to thee for good. But if thou do that which is evil, be afraid; for he beareth not the sword in vain: for he is the minister of God, a revenger to execute wrath upon him that doeth evil. Wherefore ye must needs be subject, not only for wrath, but also for conscience sake. For for this cause pay ye tribute also: for they are God's ministers, attending continually upon this very thing. Render therefore to all their dues: tribute to whom tribute is due; custom to whom custom; fear to whom fear; honour to whom honour." Because God ordained government and showed how it is the responsibility of a Christian to submit to government, students at Faith Baptist Schools will be required to stand and participate appropriately during the pledge of allegiance.

ILLEGAL SUBSTANCES

Any student who uses illegal drugs, consumes alcohol, vapes, or smokes cigarettes will be suspended or expelled.

DRUG-TESTING POLICY

Philosophy

Faith Baptist Schools recognizes and affirms the individual value and potential of each student. This policy, including its rules, regulations and guidelines is a coordinated effort by the school to openly and effectively respond to the potential and actual use and abuse of drugs, alcohol, and mood-altering substances by members of its student population. This policy is further implemented to protect students and staff who do not use drugs, alcohol, or mood-altering substances from the potential threat of violence posed by those who do. This policy does not grant to students any right to be tested for drugs prior to disciplinary action, nor does it require the Administration to obtain the results of a drug test before taking disciplinary action against a student for suspected drug use.

Policy Statement

Faith Baptist Schools will work to educate, prevent, assist and intervene in the use or abuse of all drug, alcohol and mood-altering substances by the entire student population and to implement a program of deterrence as a pro-active approach toward a truly drug free school. Further, the School recognizes that students using illegal drugs pose a threat to their own health and safety, as well as to that of other students and have a detrimental effect on the learning environment of their classes. The objectives of this Policy are as follows:

1. Instill a biblical worldview of how God desires for His children to live a pure life without defiling or harming their bodies with drugs or alcohol;
2. Prevent injury, illness, and harm resulting from the use of illegal and performance-enhancing drugs or alcohol;
3. Help enforce a drug-free educational environment;
4. Deter student use of illegal and performance-enhancing drugs or alcohol;
5. Give students a valid reason to resist peer pressure to use illegal drugs or alcohol; and
6. Educate students regarding the harm caused by the use of illegal and performance-enhancing drugs or alcohol.

It is designed to create a safe, drug free environment in which students can optimally learn and assist them in getting help when needed. All school personnel shall use the following rules, regulations, and guidelines as an extension of this policy when responding to drug, mood altering substance, and alcohol related situations.

Definition of Terms

Banned Substance: A substance defined by School policy as being banned from use by students.

Chain-of-custody Form: A preprinted form provided by the testing laboratory that records all contact with the provided specimen. The form is initiated by the collector and donor and then follows with the specimen until the results are certified by the testing scientist and forwarded to the MRO for final certification.

Chemical Abuse Specialist: A certified program specialist with expertise in the area of chemical dependence and assessment.

Chemical Dependency: The use of any chemical substance to a degree where the individual begins to depend on the substance physically or psychologically in order to function.

Confidentiality: Between students, staff members and parents, confidentiality shall be respected and no confidential communication may be disclosed to a third party without the consent of the student or his/her parent/guardian unless the best interest of the student can be served only by doing so. Nevertheless, school officials may discuss a student's confidential communications with his/her own parents, legal guardians and/or custodians. School officials discussing confidential communications with other school officials for official purposes shall not be considered disclosure to a third party.

Cooperative Behavior: The willingness of a student to work with staff and school personnel in a reasonable and helpful manner, complying with the requests and recommendations of the Administration.

Distribution: Delivering, selling, passing, sharing, or giving any alcohol, drug, or mood-altering substance, as defined by this policy, from one person to another or to aid therein.

Drug/Mood-Altering Substance/Alcohol: Shall include any alcohol, any drug listed in Act 64 (1972) as a controlled substance, chemical, abused substance or medication for which a prescription is required under the law and/or any substance which is intended to alter mood. Examples of the above include but are not limited to beer, wine, liquor, any controlled substance, marijuana, hashish, chemical solvents, glue, look-alike substances, and any capsules, pills, or medication of any sort not registered with the school administration, annotated within the student's health record and given in accordance with the school policy for the administration of medication to students in school.

Drug Paraphernalia: includes any utensil or item which in the school's judgment can be associated with the use of drugs, alcohol, or mood-altering substances. Examples include but are not limited to roach clips, pipes, and bowls.

GC/MS: Gas Chromatography/Mass Spectroscopy; a scientific process to identify specific chemical compounds. A molecular fingerprint is obtained that identifies a chemical compound with 100% accuracy.

High-Risk Student: Any student exhibiting behaviors indicating a potential for, or an established pattern of endangering his/her own life or well-being. This group may also include those students whose environments contain elements that typically lead to self-destructive or neglecting behaviors, such as children of parents, legal guardians and/or custodians who abuse drugs or alcohol, abused children, neglected children, or other poorly nurtured youth.

Illicit substance: A drug classified by the Drug Enforcement Administration (DEA) as being available only by prescription from a physician or classified as being controlled and having no therapeutic use.

Intervention: The effort to provide assistance to students and their families when the student's behavior is not conducive to learning. In certain specified situations, it is action taken to resolve behavior problems which take place on school property or at activities sponsored by the school.

Medical Review Officer (MRO): A licensed physician trained and certified in the process and interpretation of drug testing results.

Medical Vendor: The medical office or company selected by the Board to carry out this Policy of drug testing.

Possession: To possess or hold, without any attempt to distribute, any alcohol, drug or mood-altering substance determined to be illegal or as defined by this policy.

Prevention: Activities designated to motivate students to avoid chemical use.

Quantitative Levels: The measurement levels of specific chemicals in the urine reported usually in nanograms per milliliter (NG/ml).

SAMHSA: The Substance Abuse and Mental Health Services Administration; a governmental agency that certifies toxicology laboratories that perform drug testing following strict guidelines and constant quality assurance programs.

School Property: Includes not only actual buildings, facilities, and grounds on the school campus but also includes school buses, school bus stops (if any), school parking areas, and any facility being used for a school function.

School Sponsored Activity: An activity that is funded (in whole or in part) and/or supervised by the school, or facilitated through a school project. This includes activities funded (in whole or in part) with student activity funds.

Support Groups: Groups available to students in rehabilitation, high risk students, children of parents, legal guardians and/or custodians who abuse drugs or alcohol, or other students identified by the Administration as being in need of support.

Treatment: A structured, supervised experience designed to help a person change behaviors which are causing serious problems for the person.

Uncooperative Behavior: Resistance on the part of the student to comply with the reasonable request or recommendations of school personnel. Defiance, assault, deceit, and flight shall constitute examples of uncooperative student behavior. Uncooperative behavior shall also include the refusal to comply with the recommendations of the Administration. Refusal to submit to a urine test shall not be uncooperative behavior.

Zero Tolerance: The School, believing that a student who uses or distributes drugs/mood-altering substances/alcohol or drug paraphernalia presents a danger to the parents, legal guardians and/or custodians and students of the School, will act to expel said student for not less than one semester and/or exclude him/her from extracurricular activities for a period of one hundred and eighty (180) consecutive calendar days during the normal school term.

Rules and Regulations

A student who on school property or anywhere at a school sponsored activity is under the influence of alcohol, drugs, or mood-altering substances, or who possesses, uses, distributes, dispenses, sells or aids in the procurement of alcohol, narcotics, restricted drugs, mood-altering substances, or any substance purported to be a restricted substance or over-the-counter drug shall be subjected to discipline pursuant to the provisions and procedures outlined in Faith Baptist Schools' Discipline Policies and the policies outlined below.

Guidelines for Voluntary Urine Drug Testing

OVERVIEW

This Policy for voluntary drug testing of students is accomplished in conjunction with an independent drug testing laboratory and Medical Office (Medical Vendor) selected and approved by the School Board. Students who are suspected of being under the influence of drugs, mood altering

substances or alcohol may be asked to voluntarily submit to collection of a urine specimen to be evaluated by the Medical Vendor for purposes of determining the presence of such illegal substances.

An initial suspicion that a student is under the influence shall be determined by the Administration as outlined in this Policy. The Administration, in its sole discretion, may determine that a drug test is not necessary to substantiate its belief that a student has used or possessed drugs, alcohol, or other mood-altering substances. In such cases, appropriate discipline shall be administered, and nothing in these policies should be construed as requiring further drug testing of the student before making a final decision. However, should the Administration determine, in its sole discretion that obtaining the results of a drug test would assist in its determination, the request for a urine specimen and the specimen collection shall occur as outlined below.

The Medical Vendor will train and certify school personnel annually as collectors who will oversee the collection of all specimens as outlined in this policy. The actual testing and verification of results are accomplished by an independent medical vendor and licensed physician, both of whom are trained and certified in the process and interpretation of drug testing results. The actual laboratory testing, certification and interpretation of the drug test is not done by any school personnel. The use of an outside medical vendor insures both accuracy and confidentiality.

REASONABLE CAUSE FOR URINE DRUG TESTING

Reasonable cause for urine drug testing under this policy shall exist when the Administration, in its sole discretion, determines that reasonable suspicion exists that a student has used or possessed drugs, mood-altering substances or alcohol and that the results of a urine drug test would assist in its final determination. The Principal, in his/her sole discretion, shall make the final decision on behalf of the Administration as to whether a reasonable suspicion exists.

Factors to consider when determining reasonable suspicion include, but are not limited to, the following: Observation by the Administration or staff of odors, pupillary changes, slurred speech, lack of normal coordination or other observable behavior that is an indication of being under the influence of drugs, mood-altering substances or alcohol; possession of such substances; reports (deemed by the Administration to be credible) made to the Administration or staff of use or possession of such substances; any other indicators which the Administration, in its sole discretion, deem sufficient to create a reasonable suspicion of use, possession, or distribution of such substances.

OPTIONS FOR STUDENTS FOUND TO HAVE REASONABLE CAUSE FOR URINE DRUG TESTING

Option A:

As outlined in Faith Baptist Schools' Student Drug and Alcohol Use Policy, when a student meets the criteria for reasonable cause for urine drug testing and the Administration determines that a drug test is necessary, the student and parents, legal guardians and/or custodians will be informed by a school official that the Administration has requested a urine drug test. In its sole discretion, the Administration may choose to suspend the student out of school while test results are pending. The school official shall request that the student and the parents, legal guardians and/or custodians review and sign the voluntary consent form to allow urine drug testing. The student and parents, legal guardians and/or custodians should be informed that testing can both confirm suspicion of drug use or verify non-use.

Option B:

If the student and parents, legal guardians and/or custodians refuse the voluntary drug test, the School shall process the case in the manner it would process any other 'under the influence' situation pursuant to Faith Baptist Schools' disciplinary policies, up to and including permanent expulsion from school. Refusal to voluntarily submit to drug testing will not result in the disciplinary matter automatically being discontinued.

POST-TEST RESULTS

Test Results Positive:

The School Administration shall have the sole discretion and authority to determine an appropriate remedy for positive drug test results. Available remedies shall include any appropriate discipline under school policy, up to and including permanent expulsion from school, conditioned status enrollment or re-enrollment, or any other discipline determined to be appropriate by the Administration in its sole discretion.

Test Results Negative:

If the student and parents, legal guardians and/or custodians agree to urine testing, the student will be suspended from school while test results are pending. If the test results are negative (usually known within three (3) days) and the Administration, in its discretion, believes all factors so warrant, the student may be returned to school and the student's record may be expunged of the suspension and the parents, legal guardians and/or custodians and student will be asked to meet with the Administration to assess possible reasons for the student's extraordinary behavior or other circumstances which lead to the 'under the influence' accusation. A negative test result will not automatically warrant dropping all disciplinary consideration for using a banned substance.

SAMPLE COLLECTION

Samples will be collected as outlined under Medical Vendor Requirements below. Any student unable to produce an adequate specimen of urine during the collection period will be retained at the collection site and allowed to consume up to 8 ounces of water during the next 2

hours. Students not able to provide an adequate urine specimen in two hours will be viewed as refusing to test and subject to this Policy's actions in that regard; the student will be immediately subject to continuation of all disciplinary proceedings, including expulsion.

CONFIDENTIALITY OF RESULTS

All drug test results are considered confidential information and will be handled accordingly. Those persons having results reported to them as set forth by this Policy must sign a Confidentiality Statement.

MEDICAL VENDOR REQUIREMENTS

At a minimum, the Medical Vendor must be able to provide the following services:

2. Collection of Urine Specimens
3. The Medical Vendor will train and certify identified school personnel as collectors who will oversee the collection of urine specimens as outlined below. Chain of Custody forms will be provided by the Medical Vendor that meet the criteria of this Policy and that of the testing laboratory. Students will be given as much privacy as possible in the obtaining of the specimen.

COLLECTION PROCESS

Students are escorted to the collection site. A specimen of urine is collected following this process:

- d. Student first is asked to wash their hands with soap and water, while observed, and dry them with a paper towel.
- e. No purses, bags or containers may be taken into the collection area with the student. All extra coats, vests, jackets, sweaters, etc., are to be removed before entering the collection area.
- f. The drug testing custody and control form is completed by the student and collector.
- g. The collector opens a sealed split specimen transport box, prepares the urine bottles, and gives the collection cup to the student.
- h. The collector adds a bluing agent (food coloring) to the water in the urinal or toilet.
- i. The student is told to urinate directly into the provided container and should provide a sufficient amount of urine (60 ml) in one attempt. The student is also told they are to hand the container of urine to the collector, to run no water while in the bathroom, and not to flush the toilet until the specimen is given to the collector.
- j. The student steps up to the urinal or enters the stall to collect the specimen, then hands the container to the collector. The student may then re-wash their hands.
- k. The collector checks the volume, reads and records the temperature within four minutes of collection, and looks for evidence of tampering.
- l. With the student watching, the collector will pour the specimen into the two bottles, then recap the specimen bottles tightly. If tampering is suspected, the principal will be notified immediately and a second specimen will be requested. The suspected tampering or adulteration will be noted on the Chain of Custody Form. Both specimens will be submitted to the laboratory for testing. A second suspected tampered specimen will be considered refusal to test and the Principal notified.
- m. The collector takes the properly signed and initialed bottle seals and places them over the caps and sides of the bottles.
- n. The student is asked to initial the bottle seals and transport bag.
- o. The sealed bottles are placed inside the transport bag and the top sealed as directed.
- p. The top lab copies of the drug testing custody and control form are folded with the top portion visible to the outside and placed in the Requisition Pouch. This pouch is then sealed as indicated. The student is given the donor copy of the form.
- q. While the student watches, the sealed specimen bag is carried to a secured storage area.
- r. The student is then released to his/her parents, legal guardians and/or custodians or sent back to class.
- s. The collector distributes the remaining copies of the form as required, being responsible for getting the appropriate copy of the form to the MRO in a timely manner.
- t. The Principal and/or other appropriate school officials will be notified immediately of any student who refuses to give a urine sample.

TESTING OF URINE SPECIMENS

The Medical Vendor will have all specimens tested for the specified illicit or banned substances by a qualified laboratory certified by the Substance Abuse and Mental Health Services Administration (SAMHSA) following the guidelines of the Department of Health and Human Services (HHS). The testing laboratory should, if possible, have greater than 10 years experience in toxicology testing and chain-of-custody procedures. All specimens must be initially tested using a highly accurate immunoassay technique, with all presumptive positive results then confirmed by a Gas Chromatography/Mass Spectroscopy (GC/MS) confirmatory test (understanding that no current GC/MS test is available for LSD).

The testing laboratory must be able to test for the following drug classes, substances or their metabolites in collected urine specimens: Alcohol, Amphetamines, Anabolic Steroids, Barbiturates, Benzodiazepines, Cocaine Metabolites, LSD, Marijuana Metabolites, Methadone, Methaqualone, Nicotine, Opiates, Phencyclidine, Propoxyphene

MEDICAL REVIEW OFFICER (MRO) RESPONSIBILITIES

The Medical Vendor will provide MRO services by a licensed physician who is trained and certified by the Medical Review Officer Certification Council (MROCC) or the American Association of Medical Review Officers as having proven by examination to have had the appropriate medical training to interpret and evaluate drug test results and thus qualified for certification as a Medical Review Officer. Additionally the MRO must

demonstrate a willingness to abide by Faith Baptist Schools' Student Drug and Alcohol Abuse Policy as to the evaluation of positive drug tests and reporting findings to the Principal and/or other appropriate school officials in a timely and confidential manner. All results will be kept on file for a period of seven years.

The MRO will review all results of urine drug testing. Any urine specimen testing positive for illicit or banned substances will be handled in the following manner:

- u. The MRO determines if any discrepancies have occurred in the Chain of Custody.
- v. Depending on the substances found in the urine, if necessary the MRO will contact the parents, legal guardians and/or custodians to determine if the student is on any prescribed medication from a physician.
- w. If the student is on medication, the parents, legal guardians and/or custodians will be asked to obtain a letter from the prescribing physician, within five working days, to document what medications the student is currently taking. Failure to provide such requested information will be considered a positive result.
- x. The MRO will then determine if any of the prescribed medications resulted in the positive drug screen.
- y. Finally, the MRO, based on the information given, will certify the drug test results as positive or negative and report this to the Principal and/or other appropriate school officials, initially reporting positive results by phone. Under some circumstances, the MRO will also notify the designated school official that a drug test returned positive but was adequately explained giving only the dates of the collection and reporting. Example(s):
 - 1. A drug screen positive for codeine may be ruled negative by the MRO when he receives a letter from the treating physician that the student has been prescribed Tylenol© with codeine as a pain medication following tooth extraction.
 - 2. Or, if the student has a positive drug screen for codeine and has no documented physician order for the medication (maybe a parent, legal guardian and/or custodian gave the student one of their pills), this would likely be ruled a positive drug test by the MRO.
 - 3. Drug screens positive for illicit drugs (marijuana, heroin, cocaine or alcohol, etc.) would automatically be considered positive by the MRO.
- z. The MRO may use quantitative results to determine if positive results on repeat specimens indicate recent use of illicit or banned substances or the natural decline of levels of the illicit or banned substance from the body. If the MRO feels the quantitative levels determined to be above the established cutoffs do not reflect current use but natural decay, then a negative result may be reported.
- aa. The MRO will complete the final review on the drug testing custody and control form and return the appropriate copy to the Principal in a confidential manner.

STATISTICAL REPORTING AND CONFIDENTIALITY OF URINE DRUG TEST RESULTS

The Medical Vendor, testing laboratory, or MRO may not release any statistics on the rate of positive drug tests to any person, organization, news publication or media without expressed written consent of the Faith Baptist School Board. However, the Medical Vendor will provide the Principal with a quarterly report showing the number of tests performed, rate of positive and negative tests, and what substances were found in the positive urine specimens.

PICK-UP PROCESS

The collector is responsible for seeing that specimens are picked up by the testing laboratory's courier and the Chain of Custody form properly annotated.

POSITIVE RESULT DEFINED

The School Board shall define the appropriate quantitative levels for positive results in consultation with the Medical Vendor.

NON-PUNITIVE NATURE OF POLICY

The results of drug tests pursuant to this policy will not be documented in any student's academic records. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or other legal process, which the Faith Baptist School Board will not solicit. In the event of service of any such subpoena or legal process, the student and the student's parents, legal guardians and/or custodians will be notified at least 72 hours before response is made by the Faith Baptist School Board, to the extent permitted by such subpoena or legal process.

ILLICIT OR BANNED SUBSTANCES

For the purpose of this Policy, the following drug classes, substances or their metabolites that can be tested for are considered illicit or banned for Faith Baptist School students: Alcohol, Amphetamines, Anabolic Steroids, Barbiturates, Benzodiazepines, Cocaine Metabolites, LSD, Marijuana Metabolites, Methadone, Methaqualone, Nicotine, Opiates, Phencyclidine, Propoxyphene.

School Guidelines

As an integral part of Faith Baptist Schools' Drug and Alcohol Prevention Program, these guidelines represent only one component in a school-wide effort to respond effectively to drug, mood-altering substance and alcohol-related situations that may occur at school or at school-

sponsored activities. These guidelines are intended to provide a consistent minimum disciplinary means to respond to drug, mood-altering substance and alcohol-related incidents. Faith Baptist Schools will make every effort to provide a safe and healthy environment for students, with due consideration for their rights and responsibilities.

NO RIGHT TO A HEARING / BURDEN OF PROOF

Nothing in these policies shall be construed as granting a student the right to any hearing with the Administration, the School Board, or any other School body or official. The School Board may decide, in its sole discretion, to request a hearing or to grant a student or staff member's request for a hearing on a case-by-case basis. The School Board and Administration shall not be required to meet or demonstrate any legal standard of proof in carrying out any school disciplinary policy. All findings of fact made by the Administration or School Board for the purpose of disciplining students of Faith Baptist Schools shall be made in the sole discretion of the school officials and are not subject to further review by any body or court. All discretionary decisions made by the Administration or School Board for the purpose of disciplining students of Faith Baptist Schools shall not be subject to further review by any body or court.

Use of Trained Dogs

Faith Baptist has the authority to use specially trained non-aggressive dogs to sniff out and alert officials to the current presence of concealed prohibited items, illicit substances, and alcohol. The objective is to maintain a safe school environment conducive to education and extra-curricular activities. Such visits to school shall be unannounced and will be carried out according to board policy.

Students are hereby notified that:

4. The areas around student lockers may be sniffed by trained dogs at any time.
5. Their persons while on school grounds or at a school-sponsored or school-related activity may be sniffed by trained dogs at any time.
6. The areas around vehicles parked on school property may be sniffed by trained dogs at any time.
7. Classrooms and other common areas may be sniffed by trained dogs at any time when students are not present.
8. If contraband of any kind is found, the student possessing the contraband or having control over the locker, automobile, or bag in which the contraband was found may be subject to appropriate disciplinary action in accordance with the student code of conduct and/or student handbook.

DAY CARE INFORMATION

DAY CARE DROP-OFF/PICK-UP TIMES AND LOCATIONS

For the safety and protection of students/campers, please do not bring students/campers any earlier than 7:00 AM to our day care. We do not have any staff members on campus before that time to care for your children. Parents who leave students/campers unattended are in violation of child endangerment laws.

Day care is provided with no additional hourly fees for before Summer School/Day Camp and after Day Camp day care. Tuition prices include day care from 7:00 AM to 9:00 AM and 4:45 PM to 6:00 PM for campers and 7:00 AM to 8:00 AM for summer school students. During summer school, junior high and senior high students who are not enrolled in a first session class may not arrive on campus until 9:55 AM.

There will be no after-Summer-School day care provided. Students in both elementary academic and elementary and junior-high enrichment classes who are NOT enrolled in Day Camp should be picked up in the car line between 12:00 PM–12:15 PM. Upon entering the campus, security will scan your SchoolTron QR code which is unique to your family. The students will be walked to the safety zone, wait with a teacher, and be assisted into your car in the safety zone. Kindly note that all students are to be picked up no later than 15 minutes after your child's last Summer School class ends, unless they are enrolled for Day Camp and attending Day Camp that day. Since we have no day care provision after Summer School other than Day Camp, it will be necessary for us to charge \$10 for every 5 minutes that the child is in the school office.

If you have an elementary student and a junior- or senior-high student attending Summer School simultaneously, you will still need to pick up your elementary student by 12:15 PM and wait for your junior- or senior-high academic student to be dismissed at 12:30 PM.

Summer School students attending Day Camp will be taken to the lunch area to their respective camp groups to eat. After the conclusion of the camp day, campers will meet their parents at 4:25 PM at their designated on-campus locations. On mild days, campers will be taken to the elementary playground at 4:45 PM. Day care is available until 6:00 PM. After 6:00 PM, parents will be charged \$10 for every 5 minutes the camper is still on the premises. On hot days, the campers will be in rooms 10, 11, and 12, which are located in Building 1, for afternoon day care.

Drop off and Pickup for K2-K5 Students and Campers: Using the pin codes from the parent portal, parents of K2-K5 children will need to park in the main parking lot and walk their children to their assigned locations. Students should be picked up from their classrooms by using their pin code.

TRAFFIC GUIDELINES

In order to have traffic move as smoothly and safely as possible, we are kindly requesting that our parents observe the traffic guidelines as stated on the attached map. (See last page of this book.)

DROP-OFF / PICK-UP

ALL ELEMENTARY CHILDREN ATTENDING SUMMER SCHOOL OR DAY CAMP MUST BE DROPPED OFF AND PICKED UP ON THE SCHOOL PROPERTY. Please do not drop off or pick up children on Glade or Farralone Avenue. Please drive onto the property following the traffic pattern shown on the attached map.

NEIGHBORS' DRIVEWAYS

Kindly do not pull into any of the neighbors' driveways on Glade or Farralone Avenue, and please do not use these driveways to turn around.

CAMPUS DRIVEWAY/U-TURNS

Please do not park or make U-turns in the driveway when picking up your child. This is very dangerous because it blocks the driveway so that cars cannot pass safely. Passing vehicles and pedestrians are in jeopardy when U-turns are made in the street or driveways.

SIGNS—NO PARKING AREA

Please be aware that "No Parking" signs are posted by the City on the east side of Farralone. Parking is prohibited from 7:00 AM to 5:00 PM on school days. We need this curb area for our Day Camp buses. There is, of course, parking available in our parking lot if you wish to attend to business in the School Office or pick up your child from camp or day care.

BICYCLES/SKATEBOARDS/ROLLERBLADES/SCOOTERS

Students/campers may ride their bicycles to School if parents desire. Students/campers must dismount upon entering the premises and walk their bikes to the rack, which is located at the east end of the elementary playground. No bicycle will be allowed on campus without a lock, since we cannot be responsible for theft. Students/campers, upon going home, are to walk their bikes while leaving the premises. Skateboards, rollerblades, skates, and scooters are not permitted on the school property. Students/campers who walk or ride a bicycle to or from Summer School/Day Camp must have a parent permission note on file to do so. If students/campers do not abide by these policies, they will be asked to refrain from biking to campus.

PROTECTION OF STUDENTS/CAMPERS—LOITERING

We are requiring that parents do not remain on the property after dropping students/campers off. This request is strictly for the protection of the children.

When there are adults waiting on the property, we cannot be certain of who should really be here. If we allow some parents to stay on the grounds, we would have to allow everyone to do this. We would not want to have a student taken off the school grounds by an adult who appeared to be a parent. It is safer for your children if we keep the property clear of adults other than teachers, counselors, and staff members.

The Penal Code, State of California, Section 647a, Subdivision (2) states:

Every person who loiters about any school or public place at or near which children attend or normally congregate is a vagrant, and is punishable by a fine of not exceeding five hundred dollars (\$500) or by imprisonment in the county jail, not exceeding six months, or by both such fine or imprisonment.

In light of this law, if any staff member notices an adult on the property during the day, the office will be notified immediately, and the person will be approached to find out his business. We are very concerned with the responsibility that you have given us for the safety of your children, and we appreciate your complete cooperation in protecting the children.

LOST AND FOUND

Lost and found items will be taken to the School Office. Since we do not have the storage space necessary to hold all items all summer, all items will be taken to the lost and found throughout the summer and disposed of at the end of the summer. Lost items, therefore, must be claimed promptly. Students will be held liable for any lost or stolen items.

Please note: Although the office is willing to deliver forgotten items such as clothing to students/campers, please understand we cannot be responsible for lost articles, as things may be inadvertently picked up by the wrong child.

MARKING POSSESSIONS

All items including bags, sweaters, lunch boxes, towels, sunscreen, and other possessions should be clearly marked with the child's name.

CELLULAR PHONES

Except as otherwise permitted herein, no cell phones may be used for any purpose, including making or receiving calls, playing music, playing games, taking pictures, text messaging, using social media, etc. during regular Summer School/Day Camp/Day Care hours.

Any student/camper who needs to be contacted must be reached through the School Office. Parents will be notified if their student/camper violates this policy. Students/campers may use their cellular phones to call their parents after Summer School/Day Camp/Day Care or for emergencies only (i.e., earthquakes or other natural disasters).

Please note: Students/campers will be held liable for all content on their personal cellular phones brought on the School campus or on camp excursions. Parents will be notified if their student/camper has inappropriate content on confiscated cellular phones.

Students/campers are not permitted to use a cell phone on the School campus or on camp excursions before or during Summer School/Day Camp/Day Care hours. After Summer School/Day Camp/Day Care, students should not use cell phones until they have left the Summer School/Day Camp/Day Care.

Use of a cell phone during a test for any reason (i.e., text messaging, photos) will be considered cheating, and appropriate academic and disciplinary action will be taken at the sole discretion of the Administration. Students will be held liable for any lost or stolen items.

PRINTED MATERIAL

No newspapers, books, brochures, or any type of printed materials are to be passed out to students/campers of Faith Baptist Church and Schools without permission from the Administration. Students/campers are not to accept anything from someone not authorized by Faith Baptist. If students/campers continue bringing unauthorized materials, they and their materials will be taken to the Administration and camp director resulting in a warning, suspension, or expulsion.

DISCIPLINE

Because Faith Baptist Schools' academic goals for each student are set at such high levels, a great degree of cooperation between the teacher, student, and parents is necessary; and any disregard for classroom rules creating disruption or disturbance to the class will be dealt with in the following manner:

First offense:	Verbal correction (may include loss of participation points as well)
Second offense:	March laps at break/or standards
Third offense:	Removal from class and parent conference

If a child has been removed from class three times, he will forfeit his privilege of attending Faith Baptist Summer School. The following list of student offenses could lead up to and include expulsion:

Stealing	Vandalism	Immorality	Dancing
Smoking	Weapons	Drug possession or use	Disrespect
Pornography	Harassment/Bullying	Cheating	Pulling fire alarm
Defiance of authority	Possession/consumption of alcohol, tobacco, or cannabis		

The School reserves the right to modify this list at any time. This code applies to on- and off-campus behavior. Any student who does not, in the opinion of the Administration, demonstrate a teachable and kind spirit may be asked to withdraw from Faith Baptist Day Camp and/or Summer School. Any student who is asked to withdraw from Faith Baptist Schools' summer program may not attend Faith Baptist Schools in the fall.

STEALING

If a student/camper sees another child's possessions, the student/camper should leave them where they are and ask a teacher's/counselor's permission to take the items to our lost-and-found. Exodus 20:15 says, "Thou shalt not steal." Children are taught that they must never take anything that is not theirs. Students will be held liable for any lost or stolen items.

If a child is found stealing, the Administration/camp director and the child's parents will be given notice of the misbehavior. If the child continues to steal, the child will be sent to the Administration and camp director, which may result in suspension or expulsion from the School/Day Camp.

RESPECT FOR PROPERTY

A genuine care and respect for private property is to be exhibited at all times by our students/campers. A student/camper defacing or writing names on any property of Faith Baptist, including improper use of campus facilities such as the restrooms, may be automatically suspended or expelled from the School/Day Camp.

Willful damage to or destruction of Faith Baptist property or another student's/camper's property will not be tolerated. All damage must be paid for, whether willful or accidental.

COMPUTER VANDALISM

A student/camper who enters the computer system and places unauthorized information in any program is liable to be expelled from Faith Baptist Church & Schools. A student/camper who tampers with any computer equipment is subject to receive a serious penalty, up to and including dismissal from Faith Baptist Church & Schools.

MUSIC PLAYERS/VIDEO GAMES/COMPUTERS

No radios, video games, iPods, CD players, MP3 players, or computers may be brought to School unless they are part of the student's class work and have been approved by a teacher. Students are not allowed to wear AirPods, earbuds, and headphones. These items should remain at home. Students will be held liable for any lost or stolen items.

Students will be held liable for all content on their personal computers brought on the School campus. Demerits may be issued to students who have inappropriate content on confiscated computers.

GUM CHEWING

Gum chewing has proven to be destructive of school/camp and personal property and will not be tolerated. Any student/camper who chews gum may be held liable for damage to property.

PERSONAL POSSESSIONS

Any student/camper who brings an item to School/Camp that is in the opinion of the School/Day Camp inappropriate will have the item confiscated until the end of the day and will be asked not to bring the item back to School/Camp. Items containing words or pictures that are suggestive to sexual experiences and alcohol or illegal substance use, that have pictures of a boy or a girl inappropriately dressed, or that contain references to profanity, witchcraft, or the occult, which are inconsistent with Faith Baptist Church and Schools standards, are subject to severe penalties, including expulsion. Students will be held liable for any lost or stolen items.

Any student/camper who possesses an item which contains material deemed unacceptable by the School/Day Camp will be subject to discipline, including expulsion, regardless of the awareness or intent of the students/campers. Students/campers must keep in mind the standards of morality set forth in the Bible (Ps. 101:3; Phil. 4:8; II Cor. 10:5).

FIRE ALARM / 911 CALLS

If a student/camper pulls the fire alarm or calls 911 wrongfully, the student/camper will also be subject to suspension, expulsion, and arrest. In case of a fire, we will not hesitate to call the arson squad to investigate. Any student/camper involved in starting a fire is subject to immediate expulsion.

PICTURES

Photographs of Faith Baptist School and Day Camp students/campers are used for School and Church publications. Many of these images are used on the internet, in brochures, and in other forms of advertisement. The School/Camp uses a child's photograph for publication based on godly principles, creativity, and good judgment. By sending a child to Faith Baptist School and Day Camp, parents waive the right to hold the School liable for use of their child's photograph in such publications.

JULY 4—INDEPENDENCE DAY HOLIDAY (OBSERVED)

There will be no Summer School, Day Camp, or day care provision on Independence Day.

ACADEMIC INSTRUCTION

The curriculum is made up of the total program of the School, whether it be the academic teaching, physical education, music training, Bible instruction, or special events. All phases of the curriculum are directed to assist in the ultimate development of the child. Emphasis is placed upon student achievement, mastery, and understanding of academic fundamentals.

VOLUNTEERS

All volunteer workers are expected to uphold the doctrines and standards of Faith Baptist as articulated in the Bible and Faith Baptist's Statement of Faith and Standard of Conduct in all aspects of their lives, both at and away from Faith Baptist School's functions. To ensure orderly operations and provide the best possible environment for our students/campers, Faith Baptist Church and Schools expects volunteers to follow rules of conduct that will protect the interests and safety of all students and the organization. All volunteers must be approved by the administration, complete a volunteer application, and undergo a background check. Parent volunteers are not allowed to accompany their children on Day Camp trips.

MEDICAL & ILLNESS INFORMATION

SCHOOL NURSE

The School does not have a campus nurse. However, many staff members have been trained in basic first aid and basic life support CPR. Our staff will provide assistance to students adhering to universal health precautions and maintain the safety of those involved. Because the staff members are the first to respond, they will assess and address the needs of the injured student(s) providing medical care as needed, unless an injury is beyond basic first aid. For any injury that may require more than basic first aid, the child's parent and/or 911 will be called.

MEDICAL INFORMATION & AUTHORIZATION TO TREAT A MINOR FORMS

It is extremely important that you have current medical information for your child on your parent portal. This will ensure prompt and proper care for the student/camper if he is injured or becomes ill, and a parent cannot be reached.

MEDICINES & INHALERS

Due to the quick response needed in the event of an asthma attack, students are allowed to carry their prescribed inhaler with them at all times. No other medicines, however, may be taken at School/Camp, nor should any be sent to School/Camp with the student/camper without having the proper forms on file. These forms can be found on the Parent Portal.

EPIPEN PROCEDURES

If a child requires an EpiPen in the event of an allergic emergency, parents must provide one EpiPen to the child's teacher/day camp counselor and one EpiPen to the School Office. The School Office will ensure quick access to the EpiPen when the child is in before- or after-school day care.

ILLNESS OR INCAPACITY

If a student/camper has a fever or any other symptom of illness, the student/camper should not be sent to school/camp. If the student/camper is sent to school/camp, the parents will be called to pick him up. If a parent, legal guardian, or emergency contact cannot be reached, professional care may be sought, and an injured or ill student may be transported via ambulance to the hospital to receive appropriate medical attention.

If for any reason that a student/camper is not able to participate in regular School/Camp activities, the School/Camp must be notified in writing by a physician, of the nature of the incapacity, and the probable length of its duration. Please note that we will not have alternate supervision available if a child cannot participate in a day's activities. Please keep your child at home that day.

BLOOD-BORNE PATHOGENS

Immunization – Communicable Disease/HIV & HBV Policy

1. Students/Campers infected with HIV, except for those subject to conditions described in #3 below, will be permitted to attend Summer School/Day Camp in an unrestricted manner because of the virtually non-existent risk of transmission of HIV in the normal camp setting. These students/campers will be eligible for all rights, privileges, and services of the School/Day Camp.
2. The benefits of a normal school/camp setting for HIV students/campers outweigh the risks of other students/campers acquiring potentially serious infections. Assessment of the risk to the immuno-suppressed camper attending Summer School/Day Camp in an unrestricted setting, will be made by the student's/camper's physician who is aware of the student's/camper's immune status.
3. Students/Campers (whether HIV/HBV or not) who display aggressive behaviors, such as biting, and with communicable medical conditions such as oozing lesions, will not be permitted to attend school/camp in an unrestricted manner.

Students/Campers in the above categories, with questionable behaviors and who have had medical conditions (including HIV positive or HBV) or neurological impairments, will be placed or retained only after a decision is reached by the Administration. The school's/camp's evaluation team will include, but not necessarily be limited to the following:

- | | |
|--|--|
| ➤ Students'/Campers' parents and physician | ➤ Public health consultant to the School |
| ➤ School's attorney | ➤ Chairman of the Board of Directors |
| ➤ Doctor representing the School | ➤ School Principal/Supervisor |

The policy of the School/Day Camp is to use recognized "universal precautions" in handling all blood or bodily fluids. The bodily liquids may contain several infections including HIV; therefore, all such fluids will be handled by all of the School/Day Camp staff in such manner.

The teachers/counselors of an HIV infected student/camper should respect the individual's right to privacy and the confidentiality of School and medical records information. Those who are aware of the student's/camper's condition should be limited to the minimum number needing to know, in order to assure proper care of the infected student/camper and to detect situations where the potential for transmission may increase (e.g., bleeding type injury). Unauthorized disclosure of a person's HIV status is a breach of ethical conduct.

Students/Campers are not permitted to participate in any school/camp activity if an open, oozing, or bleeding lesion is not covered or protected. Any blood-soaked item (e.g., clothing or uniform) must be changed. It is the responsibility of the teacher/coach/supervisor/counselor to see that this procedure is followed. If an injury occurs and surfaces of equipment are contaminated, the teacher/counselor is to see that the area is secured until the surface is disinfected as noted above.

SCARLET FEVER

The following are symptoms of scarlet fever: fever, rash, red-and-sore throat, cold symptoms. Please, if your child has these symptoms, keep him home. It would be wise to call your doctor.

CHICKEN POX

The following are symptoms of chicken pox: (If your child has these symptoms, keep him home. It would be wise to call your doctor.)

1. Fever, headache, and achy feeling
2. A blister-like rash, with accompanying redness around the “blisters” (appearing on the middle sections of the body first, then spreading to the arms and legs)

COMMUNICABLE DISEASES

Upon having the following diseases or conditions listed by the Department of Health Services, a student/camper must have written consent from either a physician or the Health Department to return to school/camp:

Head Lice	Ringworm	Hepatitis
Measles	Scarlet Fever	Salmonellosis
Mumps	Streptococcal sore throat	“Pink Eye” Conjunctivitis
Pinworms	Whooping Cough	Tuberculosis
COVID-19		

A physician, Health Department official, or administrator may re-admit a student/camper to School/Camp upon having the following diseases: Chickenpox, Influenza, Colds, Pneumonia, German Measles, and the following skin diseases: Scabies, Impetigo.

COVID-19

Due to the changing nature of the protocols for COVID -19, Faith Baptist Schools will provide publication on the latest LACDPH guidelines when school and camp begin. There are currently no masking or distancing requirements for schools. Parents of students who test positive for COVID-19 should notify Miss Tina Swift immediately. The current isolating and quarantining guidelines will be discussed at that time.

HEAD LICE

Please be sure to read the following suggestions which we trust will be helpful to you in the detection and control of head lice.

1. Check your child’s head daily (see Detection of Lice).
2. If one child in a family has head lice, it is a good idea to be especially careful about checking the other children in the family, as often they will have caught it, too.
3. Urge your children not to loan their combs, brushes, hair clasps, coats, sweaters, scarves, sleeping bags, etc. to other children.
4. Tell your children to keep their hands out of other children’s hair.
5. When head lice is prevalent, it is best that girls with long hair keep their hair braided and put on top of their head.

Please note that if a child has head lice, that student/camper cannot return to School/Camp without a certificate of treatment *from a professional head lice removal service.*

Detection of Lice

1. Check at the nape of the neck (at the hairline) for small, red bite marks. Often the louse will bite the skin here or around the ears.
2. Separate the hair and examine thoroughly. Check the hair shafts for the nits (eggs). They are very small, and have a rather oblong, silvery-white look. They may appear to be dandruff, but they will be firmly attached to the hair shaft and cannot be removed.
3. You don’t need to find a louse in the hair for the child to have lice. The nits are the best indicators.

Control of Actual Lice or Nits in the Hair

1. You may get a prescription shampoo from your doctor or the Health Department.
2. The hair must be shampooed vigorously for at least four minutes or following the directions on the prescription.
3. Rinse thoroughly and rub dry with a clean towel.
4. Comb through the hair with a very fine-tooth, preferably metal, comb to get rid of remaining nits. The nits will stick to the hair if they are alive. Normally, when they are dead, they will come off by this type of combing. A vinegar rinse may soften up the nit and make it a little easier to remove. You may wish to cut the individual hairs that have nits.
5. Disinfect all brushes, combs, hair curlers, etc. with the same shampoo.

Control of Lice in the Home

1. All hot-water-washable items such as sheets, mattress pads, pillowcases, towels, etc. should be washed in very hot water.
2. Items which can only be washed in cold water should be first isolated in a closed plastic bag for at least eight days. (Cold water with detergent does not kill lice.)

3. Clothing or other articles which cannot be washed should be dry cleaned, or, if this cannot be done, they should be thoroughly vacuumed or brushed, placed in a plastic bag, and kept isolated for eight days.
4. The entire living area should be thoroughly vacuumed or swept. This includes sofas, chairs, rugs, bedspreads, etc.
5. All washable surfaces in the living-sleeping areas should be thoroughly washed. This includes bathroom facilities, seats, and backs of chairs, etc.

(The above information was compiled from pamphlets obtained from the Health Department.)

BACTERIAL MENINGITIS

Meningitis is an infection of the fluid of a person's spinal cord and the fluid that surrounds the brain, which is caused by a bacterial infection. (There is another strain of the disease, which is caused by a viral infection, which requires a different treatment.) Bacterial meningitis can be quite severe and may result in brain damage, hearing loss, learning disability, or even death.

Many strains of bacterial meningitis are treatable with antibiotics. Treatment is most effective if begun within the first 24-hours of the onset of these symptoms: high fever, headache, stiff-neck, nausea, vomiting, discomfort looking into bright lights, confusion, sleepiness, seizures (as the disease progresses).

Some forms of bacterial meningitis are contagious. The bacteria are spread through the exchange of respiratory and throat secretions (i.e., coughing, kissing). Fortunately, none of the bacteria that cause meningitis are as contagious as things like the common cold or the flu, and they are not spread by casual contact or by simply breathing the air where a person with meningitis has been.

Ten-to-fifteen percent of all cases of bacterial meningitis are fatal, and ten-to-fifteen percent of surviving victims have permanent hearing loss. Please, if your child has these symptoms, take him to the doctor immediately. Only with accurate diagnosis and immediate treatment can the disease be cured.

REQUIREMENT TO REPORT SUSPECTED CHILD ABUSE

Section 11166 of the Penal Code requires that any child care custodian, medical practitioner, or employee of a child protective agency who has knowledge of or observes a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse to report the known or suspected instance of child abuse to a child protective agency immediately or as soon as practically possible by telephone and to prepare and send a written report thereof within 36 hours of receiving the information concerning the incident.

BULLYING AND HAZING POLICY

POLICY:

Faith Baptist Schools is committed to providing a safe and civil learning and working environment. The School takes a strong position against bullying, hazing, or any behavior that infringes on the safety or well-being of students, employees, or any other persons within The School's jurisdiction or interferes with learning or the ability to teach. The School prohibits retaliatory behavior against anyone who files a complaint or who participates in the complaint investigation process.

School policy requires all schools and all personnel to promote mutual respect, tolerance, and acceptance among students and staff. "All students and staff of public primary, elementary, junior high and senior high have the inalienable right to attend campuses which are safe, secure and peaceful" [Article 1, Section 28 (c) of the California State Constitution].

This policy shall encompass behaviors or actions that occur among students, School employees, and associated adults. The policy is applicable in schools, at school-related activities and events, at School programs and activities, traveling to and from School, and all other areas of the School's jurisdiction. (Ed. Code 48900(s).)

GUIDELINES:

Bullying and hazing are contrary to biblical teaching on how we are to treat our family, our neighbors, and even our enemies:

Matthew 5:43-45 "Ye have heard that it hath been said, Thou shalt love thy neighbour, and hate thine enemy. But I say unto you, Love your enemies, bless them that curse you, do good to them that hate you, and pray for them which despitefully use you, and persecute you; That ye may be the children of your Father which is in heaven: for he maketh his sun to rise on the evil and on the good, and sendeth rain on the just and on the unjust."

Luke 10:30-37 "And Jesus answering said, A certain man went down from Jerusalem to Jericho, and fell among thieves, which stripped him of his raiment, and wounded him, and departed, leaving him half dead. And by chance there came down a certain priest that way: and when he saw him, he passed by on the other side. And likewise a Levite, when he was at the place, came and looked on him, and passed by on the other side. But a certain Samaritan, as he journeyed, came where he was: and when he saw him, he had compassion on him, And went to him, and bound up his wounds, pouring in oil and wine, and set him on his own beast, and brought him to an inn,

and took care of him. And on the morrow when he departed, he took out two pence, and gave them to the host, and said unto him, Take care of him; and whatsoever thou spendest more, when I come again, I will repay thee. Which now of these three, thinkest thou, was neighbour unto him that fell among the thieves? And he said, He that shewed mercy on him. Then said Jesus unto him, Go, and do thou likewise.”

1 Peter 3:8–11 “Finally, be ye all of one mind, having compassion one of another, love as brethren, be pitiful, be courteous: Not rendering evil for evil, or railing for railing: but contrariwise blessing; knowing that ye are thereunto called, that ye should inherit a blessing. For he that will love life, and see good days, let him refrain his tongue from evil, and his lips that they speak no guile: Let him eschew evil, and do good; let him seek peace, and ensue it.”

Proverbs 18:24 “A man that hath friends must shew himself friendly: and there is a friend that sticketh closer than a brother.”

Proverbs 15:1 “A soft answer turneth away wrath: but grievous words stir up anger.”

Bullying and hazing are part of a continuum of aggressive or violent behavior. Some acts of bullying or hazing can and do constitute other categories of misconduct such as assault, battery, child abuse, hate-motivated incident/crime, or sexual harassment and, as such, violate other School policies and are possibly classified as criminal activity. In such cases, School personnel are obligated to follow appropriate School reporting guidelines as detailed in the Related Resources section of this policy bulletin.

DEFINITIONS:

Bullying is a comprehensive term that describes the deliberate antagonistic action or creation of a situation with the intent of inflicting emotional, physical, or psychological distress. The behavior may be a single or repeated act and may be electronic, indirect, non-verbal, psychological, sexual, social, physical, or verbal. Bullying seeks to secure or maintain an imbalance of power between the perpetrator(s) and the target(s) and has a reasonable likelihood of emotional, physical, or psychological harm. The harmful effects of bullying may be exacerbated by the interaction of frequency, pervasiveness, and severity of the behavior(s), in addition to the power differential between the perpetrator(s) and target(s).

Hazing is any method of initiation, pre-initiation, or rite of passage associated with actual or desired membership in a student organization or student body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury, personal degradation or disgrace that results in physical or psychological harm. Hazing typically, but not exclusively, involves newer members showing subservience to existing members and shall be reported to the administrator of the School and/or advisor of that student body activity (Ed. Code 48900(q)).

Students are any persons enrolled in a Faith Baptist Schools. Adult students are held to the same policy guidelines as are minor students.

Adults are non-students who are affiliated with The School as employees, service providers, volunteers, parents, or vendors. The School expects all persons on our campuses to conduct themselves in a safe and respectful manner at all times. Employees who engage in bullying, harassment, or hazing toward other adults (both employees and non-employees) are governed by the guidelines delineated in the Faith Baptist Schools Staff Manual.

TYPES OF BULLYING:

Bullying is a deliberate antagonistic act(s) intended to inflict psychological or physical distress or injury. Bullying behaviors can be manifested in a variety of forms that include, but are not limited to, the following:

Cyber-Bullying, Electronic Bullying, or Sexting: Use of any electronic communication technology to embarrass, humiliate, spread rumors, threaten, or intimidate. Sending sexually explicit images, even consensually, may be considered as distribution of child pornography which is a felony. In such instances, Faith Baptist Schools will contact the Los Angeles Police Department.

Disability Bullying: The act of treating someone negatively because of actual or perceived disability.

Emotional, Psychological, Relational or Social Bullying: The act of blackmailing, defaming, extorting, humiliating, intimidating, isolating, manipulating friendships, ostracizing, rating or ranking personal characteristics, rejecting, terrorizing, or using peer pressure.

Indirect Bullying: The use of intimidation to cause physical or psychological harm on a third party. A person who engages in indirect bullying is sometimes referred to as the “instigator” or “shot caller.”

Nonverbal Bullying: The use of gestures, leering, posting threatening graffiti or graphic images, posturing, stalking, staring, or property destruction to demean, distress, or frighten.

Physical Bullying: The intentional act of beating, biting, fighting, hitting, kicking, poking, punching, pushing, shoving, spitting, or tripping to cause or attempt to cause physical discomfort, injury, or pain.

Racial/Ethnic/Religious Bullying: Bias based on ancestry, culture, ethnicity, language, nationality, race, religion, or skin color. Intergroup conflict may occur within or between socially constructed subgroups, such as between first and second generations of the same ethnic group. Bullying that targets ancestry, culture, ethnicity, language, nationality, race, religion, or skin color may be symptomatic of a larger problem of intergroup conflict, requiring systemic interventions.

Sexualized Bullying: Unwanted or demeaning conduct or comments directed at or about an individual on the basis of actual or perceived gender, sex, sexual behavior, sexual orientation, or other related personal characteristics, with the intention to humiliate. Anti-gay and sexist epithets are forms of sexualized bullying.

Verbal Bullying: Hurtful gossiping, making rude noises, making threats, name-calling, spreading rumors, or teasing to cause emotional or psychological harm.

SCHOOL PRINCIPAL OR SITE ADMINISTRATOR(S) RESPONSIBILITIES:

Safe campuses require a multi-faceted approach with strategies to prevent, respond to, and recover from incidents of bullying and hazing. The school principal and site administrators shall create an environment where the school community upholds the standards of respect and civility and understands that bullying and hazing are inappropriate, harmful, and unacceptable.

Identify the administrator(s) responsible to report and respond to complaints of bullying or hazing, including, but not limited to serving as complaint manager(s). The system for reporting suspected bullying or hazing must ensure the reporting can be done easily, safely and privately.

Ensure that all reports of bullying or hazing are investigated, and that appropriate interventions are implemented and monitored in a timely manner.

Communicate with and ensure that all employees, students, parents, and volunteer coaches, activity leaders, or other adults are informed of School policy requiring the promotion of mutual respect and acceptance, as well as School policy regarding bullying and hazing.

Provide training to ensure that certificated and classified staff, volunteer coaches, activity directors, and other adults on campus are familiar with and able to identify the indicators of bullying and hazing, and understand their individual responsibilities to respond to, intervene, and report any act or incident of bullying or hazing.

Present in age-appropriate language The School's policy on bullying and hazing as part of any orientation program conducted for students at the beginning of each academic term.

STAFF RESPONSIBILITIES:

Share responsibility for modeling appropriate behavior and creating an environment where mutual respect, tolerance, and acceptance among students and staff are promoted, the standards of respect and civility are promoted, and students understand that bullying and hazing are inappropriate, harmful and are taken seriously.

Recognize the indicators of bullying and hazing.

Discuss all aspects of the "Bullying and Hazing Policy" with students including strategies to prevent bullying and hazing.

Encourage students to report bullying and hazing.

Intervene immediately and take corrective action when bullying or hazing is reported, observed or suspected.

Report incidents and actions to the appropriate School personnel or outside agencies, if necessary.

Report any complaints or incidents of bullying or hazing involving a School employee to the site administrator immediately.

STUDENT RESPONSIBILITIES:

Students shall take responsibility for helping to create a safe School environment:

Do not engage in or contribute to bullying or hazing behaviors or words.

Treat everyone with respect. Be sensitive as to how others might perceive your actions or words.

Report bullying or hazing to a trusted teacher or administrator.

Never engage in retaliatory behavior or ask, encourage, or consent to anyone retaliating on your behalf.

CONFIDENTIALITY AND NON-RETALIATION:

Reports of bullying or hazing shall be handled confidentially to respect the privacy of all parties to the fullest extent possible. Every effort shall be made to limit the distribution of information to those persons who need to know within the confines of the School's reporting procedures and investigation process.

The School will not tolerate retaliation against anyone who reports suspected bullying or hazing or participates in the investigation process. Confidentiality and non-retaliation requirements extend to all parties involved.

RESPONDING TO BULLYING INCIDENTS OR COMPLAINTS:

It is imperative to thoroughly and promptly investigate incidents of bullying and hazing. Incidents that come to the School's attention may be one small piece of a larger picture. For example, a seemingly unprovoked conflict may in fact be an expression of frustration from having been the target of ongoing bullying or hazing. The following procedures should be followed in addressing incidents:

Any written or oral report of suspected bullying or hazing is to be taken seriously and must be addressed. This includes anonymous reports, oral or written. If the anonymous report contains sufficient information to identify an alleged target(s) and/or accused person(s), then a reasonable effort must be made to investigate and address the allegation(s).

If the bullying or hazing constitutes suspected child abuse, follow the State Child Abuse and Neglect Reporting Requirements. The suspected child abuse must be immediately reported to the appropriate child protective services authority (Los Angeles County Department of Children and Family Services, Los Angeles Police Department, the Los Angeles County Sheriff's Department, Ventura County Sheriff's Department or other city police department, depending on the location of the incident).

Intervene immediately and take corrective action to stop bullying behavior.

Communicate to the target(s), suspected perpetrator(s), and all parties involved that the School prohibits bullying and hazing and takes all reported cases seriously. Provide all parties involved with information regarding School policies on confidentiality and non-retaliation. Assure all parties that the bullying or hazing will be monitored to ensure that the complaints are resolved.

Investigate the incident. Obtain detailed information relevant to any bullying or hazing complaint such as the date, time, location, severity, and witnesses. Determine whether this was an isolated incident or related to previous incidents.

Interview the target(s), suspected perpetrator(s) and witnesses separately, and obtain written statements. If any party is unable to provide a written statement, school personnel shall transcribe a dictated statement.

Assure all the involved parties that steps will be taken to ensure that the bullying, hazing, or inappropriate behavior does not continue. Provide the target(s) and witnesses with the names of school personnel who can help should the situation continue, recur, or escalate.

Determine what type of actions or interventions will resolve the situation. Inform the involved parties and their parents/guardians of any corrective actions that have been or will be taken to resolve the complaint. This should be done in a manner that protects the privacy of all parties.

Monitor and follow-up to ensure that the bullying or hazing has stopped.

REPORTING:

For further information, to ask questions, to seek assistance, or to report bullying or hazing, contact any of the following administrators:

Pastor Tim Rasmussen, School Director

Roland Rasmussen, Jr., Elementary Principal

Stephania Rasmussen, Jr. and Sr. High School Principal

STUDENT SEXUAL HARASSMENT POLICY

Faith Baptist Church and Schools is committed to maintaining an academic environment in which all individuals treat each other with dignity and respect, and which is free from all forms of intimidation, exploitation, and harassment, including sexual harassment. Any type of sexual harassment, including Employee-to-student/camper and student/camper-to-student/camper sexual harassment, is prohibited. Faith Baptist Church and Schools is prepared to take action to prevent and correct any violations of this policy. Anyone who violates this policy will be subject to discipline, up to and including termination or expulsion.

DEFINITION OF SEXUAL HARASSMENT

"Sexual harassment" means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the work or educational setting, under any one of the following conditions:

1. Submission to the conduct is explicitly or implicitly made a term or condition of an individual's academic status or progress.
2. Submission to, or rejection of, the conduct by the individual is used as the basis of academic decisions affecting the individual.
3. The conduct has the purpose or effect of having a negative impact upon the individual's academic performance or of creating an intimidating, hostile, or offensive educational environment.
4. Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through this school.

EXAMPLES OF SEXUAL HARASSMENT

Unwelcome sexual conduct of this type can include a wide range of verbal, visual, or physical conduct of a sexual nature. Among the types of conduct which would violate this policy are the following:

1. Unwanted sexual advances or propositions;
2. Offering academic benefits in exchange for sexual favors;
3. Making or threatening reprisals after a negative response to sexual advances;
4. Visual conduct, such as leering, making sexual gestures, displaying sexually suggestive objects, pictures, cartoons, or posters.
5. Verbal conduct such as making or using derogatory comments, epithets, slurs, and jokes;
6. Verbal abuse of a sexual nature; graphic verbal commentaries about an individual's body; sexually degrading words used to describe an individual; suggestive or obscene letters, notes, or invitations;
7. Physical conduct such as touching, assaulting, impeding, or blocking movements;
8. Exposing oneself.

WHERE TO REPORT SEXUAL HARASSMENT

The following individual is specifically authorized to receive complaints and to respond to questions regarding sexual harassment: Mr. Roland Rasmussen, Jr.

WHAT TO DO IF YOU EXPERIENCE OR OBSERVE SEXUAL HARASSMENT

Students/campers who feel that they have been subjected to conduct of a harassing nature are encouraged to promptly report the matter to one of the school officials designated below. Likewise, students/campers who observe conduct of a sexually harassing nature are also encouraged to report the matter to one of the teachers, counselors, or the Administration at the School. All complaints will be promptly investigated.

PROCEDURE FOR INVESTIGATING THE COMPLAINT AND FOR TAKING CORRECTIVE ACTION

When one of the officials designated in this policy receives a complaint, he or she shall immediately inform the Administration. The Administration will direct an investigation. If the investigation confirms the allegations, prompt corrective actions shall be taken. The individual who suffered the harassing conduct shall be informed of the corrective action taken. In addition, any employee or student/camper found to be responsible for sexual harassment in violation of this policy will be subject to appropriate disciplinary action up to and including expulsion or termination of employment. The severity of the disciplinary action will be based upon the circumstances of the infraction.

CONFIDENTIALITY

Every effort will be made to protect the privacy of the parties involved in any complaint. However, Faith Baptist Church and Schools reserves the right to fully investigate every complaint and to notify a student's/camper's parent/guardian and appropriate government officials as the circumstances warrant.

PROTECTION AGAINST RETALIATION

It is against Faith Baptist Church and Schools' policy to discriminate or retaliate against any person who has filed a complaint concerning sexual harassment or has testified, assisted, or participated in any manner in any investigation proceeding or hearing concerning sexual harassment.

ACADEMIC POLICIES AND REQUIREMENTS

RETENTION & MANDATORY SUMMER SCHOOL – GRADES SEVEN THROUGH TWELVE

Any student receiving an F in English, Bible, math, or history must attend summer school. However, if a student fails (F) more than two of these subjects in a complete school year, it is imperative that a **parent** initiate a conference with the Administration to determine if the student may return the next year. If a student has never been retained, there may be an option of retention.

A student may receive credit for a C or D in a course and thereby receive credits toward a high school diploma. However, in order for a course to be considered advantageous to a student's transcripts in making application to college, the student should earn at least a B. Consequently, any time a student makes a D or F in a course, the student should retake that subject. **The two grades will both appear on the student's transcript. If the original grade was an E, both grades will be computed in the GPA. If the original grade was a D, only the first attempt grade will be calculated in the GPA.**

Math classes are assigned based on a student's performance the preceding year. This policy may apply to other academic areas as well.

A student who takes a mathematics or history course during the summer at Faith Baptist Schools for credit to get ahead the following school year must receive at least a C or better in order to receive credit for that class and to be exempt from taking the course during the school year.

Students who take high-school courses at schools other than Faith Baptist will have these courses indicated on their high school transcripts and will receive credit toward a high school diploma, if the student has received prior approval from the Administration and if the student does not exceed the 20 unit outside course limit. These grades will be included in calculating a student's grade-point average.

Only pre-approved accredited college courses will be weighted and considered in the reported GPA noted on the student's transcript, including the school where the class was taken.

RETENTION—GRADES ONE THROUGH SIX

On the May report card, if a student receives a D or an F in all of the following subjects: math, English/language arts, or reading, the student will be retained the following year if the student has never been retained/repeated a grade, or the student will be asked to withdraw from the School.

MANDATORY SUMMER SCHOOL—GRADES ONE THROUGH SIX

If a student receives a D or an F in one or more of the following subjects, summer school at Faith Baptist Schools will be mandatory, and a decision for promotion to the next grade will be made at the end of that time: math, composition, English/language arts, phonics (K5 only), reading.

GRADING SCALE

The following grading scale is used by the School:

A+ • 97–100%	B+ • 87–89%	C+ • 77–79%	D+ • 67–69%
A • 93–96%	B • 83–86%	C • 73–76%	D • 63–66%
A- • 90–92%	B- • 80–82%	C- • 70–72%	D- • 60–62%
F • 0–59%			

MINIMUM UNIVERSITY OF CALIFORNIA HIGH SCHOOL GRADUATION REQUIREMENTS

I. Subject requirements A-G are listed as follows:

- Two years of history, three preferred (one year of world history and one year of United States history)
- Four years of English
- Three years of mathematics, four recommended (including Algebra I, Geometry, and Algebra II)
- Two years of lab science, three recommended
- Two years of language other than English in the same language, three preferred
- One full-year course of visual and performing arts
- One year of college preparatory electives (two preferred)

II. Other requirements include the following:

- Minimum grade of a C on all courses listed in section I. A-G
- Minimum 3.0 GPA on all courses listed in section I, A-G
- Extracurricular activities

TUITION

- **Summer School tuition will be billed through the Summer Portal. Summer School tuition is payable immediately upon receipt of the billing. Summer School students will not be allowed to attend classes unless the Summer School tuition has been paid in full.**
- Payment for the **Day Camp Weekly Package** is due in full at time of registration.
- Half of the tuition payment for the **Premium and Premium Academic Packages** is due at time of registration.
- **Any remaining Day Camp balances must be paid through the Summer Portal. Payments are due July 1 or the next business day if July 1 falls on a weekend, late after the first of each month or the next business day after a weekend.**
- A **\$30 late fee** will be added to payments made after the first (or next business day after a weekend) of each month and **children will be required to stay home until accounts are paid in full.**
- An additional \$100 late fee will be assessed to the account each month after July 10 until the account is paid in full.
- A \$20 fee will be assessed for each change made to the Summer Registration Form.
- **No refunds will be given for unused days or days missed due to illness or vacation.**

DROPPING CLASSES

See the Administration Office to make class changes. A maximum of two application changes are permitted; however, a \$20 fee per change will be assessed for each change (See above *Tuition*). No refunds will be given. However, if a class is cancelled due to low enrollment, parents may make changes in their application free of charge.

ASSIGNMENTS

Teachers will make assignments for students as clear as possible. The **student** must take the initiative and responsibility in being certain the student understands and completes these assignments. An important part of a student's education is completing class and homework assignments by the time prescribed. Any homework assignments not done will affect the student's grades. Class assignments will be posted on the Parent Portal as well.

GRADE PORTALS

All students' grades will be accessible via the Parent Portal. Parents are strongly encouraged to utilize the Parent Portal on a daily basis during Summer School to monitor their child's progress.

ATTENDANCE

Regular attendance is absolutely essential to successful school work. Absences work hardships on everyone involved; therefore, the School requests that all students avoid being absent.

Faithful class attendance is vital for a student's success. Consequently, the Administration may determine that a student who misses more than three days (excused or unexcused) in a class taken for credit must drop that class; and no refund will be given. If a student is absent, we request that the parent call the School Office before 9:00 AM.

TARDINESS

Punctuality is a character trait that we desire for each of our students. Habitual tardiness, much like frequent absenteeism, is detrimental to a student's academic progress. Consistent tardiness is also harmful to a student's character development. If a student is tardy to class, the student's participation grade will be lowered each time the student is tardy. Please note, that "bad traffic" will only be accepted as an excuse two times during Summer School. Please leave your home early enough for your student to arrive in the classroom before the School day begins.

LATE WORK

All work must be done on time. If, however, a student does not complete his work on time, the grade will be lowered, depending on the subject area and the weight of the assignment. (The only exception to this would be in the case of an excused absence.)

MAKE-UP WORK

In case of family business, each student will be allowed one unexcused absence (not including truancies). However, we feel that absenteeism is extremely detrimental to both the student's welfare and academic progress. Because absenteeism increases the amount of record-keeping for our teachers and staff, a student has as many days as the student was absent to complete his make-up work. If a student is absent for more than 3 days, the student is subject to dismissal from Summer School at the discretion of the Administration. Students may have to arrange time outside of class with the teacher for an additional fee in order to make-up tests which are orally given.

ABSENCE EXCUSES

When a student returns to School after an absence, the student must have a written note from a parent stating an excuse that conforms to the legal reasons for absences as listed below from the California Education Code and Administrative Guide of the Los Angeles City Board of Education. However, in the event a student has an extended illness, the student must obtain a permission slip from a physician in order to return to School.

If a student returns to School and inadvertently forgets an absence note, the student will be asked to call his parent, who, in turn, will call the School Office secretary to confirm the legality of the excuse. Upon such confirmation, the student then will be permitted to return to class. However, the student must bring a note written by his parent the next day.

When a student cannot arrange a medical, dental, or similar appointment during non-school hours, the student must obtain an excuse from the doctor's office. If a student must miss the entire School day due to an appointment, be sure the receptionist indicates such extended absences on the excuse. If possible, regular appointments should be made at different times during the School day so that a student does not miss the same class period each time.

The only legal reasons constituting an "excused" absence according to state law are the following:

1. Illness of the student
2. Bereavement
3. Dental, medical, or optical appointments
4. Religious holy days
5. Court appearances
6. Authorized School functions

Listed below are some illegal excuses for non-attendance as stated in the California Education Code and Administrative Guide of the Los Angeles City Board of Education:

- | | |
|--|-----------------------------|
| 1. To go on vacation | 7. To help someone ill |
| 2. To take music or other lessons | 8. To work at a job |
| 3. To run errands for parents | 9. To assist with housework |
| 4. To carry or deliver newspapers | 10. Lack of proper clothing |
| 5. To entertain friends/family members | 11. Lack of transportation |
| 6. To help care for children | |

Note: Although missing School for one of the listed reasons is considered unexcused, all students will not receive an academic penalty if there is a written letter from his parent explaining the reason for his absence. Letters must be sent to the teacher on the day the child returns to School. **Students who miss more than 3 days of a class taken for credit may be required to drop the class.**

SPECIAL ADMINISTRATIVE RECOMMENDATIONS

Some children may demonstrate behavior at School that may lead the Administration to insist on physical or psychological intervention in order for a child to remain at Faith Baptist Schools. Furthermore, the outcome of such examinations may cause the Administration to conclude that a child may not continue attending Faith Baptist Schools (i.e., a child who demonstrates a tendency to hurt himself or other people or a child who may run away).

REPORT CARDS

Report cards will be made available on the Parent Portal at the end of Summer School. Weekly grades are posted on the Parent Portal and will be accessible throughout the summer term.

APPOINTMENTS WITH TEACHERS

If you have a question regarding your child's grade or a classroom matter, please talk to your child's teacher before calling the Administrative Office. Nearly every problem that arises can be solved with your child's teacher. Since our teachers are very busy during the School day, you should leave a message with the School Receptionist asking for a return telephone call or an appointment. It is not possible for teachers to leave their School responsibilities for unscheduled appointments with parents.

CONTACTING TEACHERS

Teachers may be contacted via e-mail. You may also leave a message with the School Receptionist asking for a return telephone call or an appointment.

APPOINTMENTS WITH OFFICE STAFF, DEPARTMENT HEADS, AND ADMINISTRATORS

If you have a problem, question or concern and are unsure to whom you should speak, please call the Administration Office before coming to school. We certainly want to help you, and we will be able to do so more efficiently if we can work with you by telephone to direct you to the appropriate person and make an appointment, if necessary.

If you do not receive a timely reply (48 hours) from the person you wish to reach, please call Mrs. Stephania Rasmussen.

DAY CAMP POLICIES

THINGS TO BRING

Campers should bring a swimsuit (K3-K4: swim trainer swimsuit), towel, an extra pair of socks, water, snacks, and sunblock in a sturdy tote bag with their names labeled on everything. K2-K4 Campers: in addition to the items above, should bring a small blanket or Rollee-Pollee bedding for nap time as well as a change of clothing. Schedules are subject to change. Please keep all items in a readily available tote bag.

Two Day Camp shirts will be issued to your child on the first week of Day Camp. Please wear the shirt on trips away from campus. The shirts help us keep track of our campers. Extra Day Camp T-shirts may be purchased for \$10.

HOURS

Day Camp begins at 9:00 AM and ends at 4:45 PM, *unless otherwise noted on the schedule*. Before- and after-camp day care is provided free of charge in the morning from 7:00 AM to 9:00 AM and in the afternoon from 4:45 PM to 6:00 PM. Any child left in after-camp care after 6:00 PM will be charged \$10 every 5 minutes. A child who is repeatedly left in day care past 6:00 PM will lose day care privileges.

MORNING SCHEDULE

Each morning (except on all-day trips), the campers will have a Bible lesson and singing, crafts, and swimming lessons or recreation time. Each group of campers will be designated a specific day and time for swim lessons.

AFTERNOON SCHEDULE

Each week the afternoon schedule consists of excursions to many Southern California attractions, home days (recreation, swimming, films), and tours of facilities such as the California Science Center and the Aquarium of the Pacific.

SWIMMING LESSONS

Full-time campers receive at least one swimming lesson each week. Red-Cross-certified instructors and lifeguards are on duty for all swimming, including beach outings. These sessions are subject to change, so campers should bring swimsuits, towels, and sunblock every day.

LUNCH

Lunch is included for all students. You may provide money to purchase items such as drinks and ice cream. Please note, a drink will be provided with the Day Camp lunch on full-day trips *only*. Days during which Day Camp is on campus at least half of the day will not include a free drink. However, drinks will be available for purchase on campus.

OFF-CAMPUS TRIPS

Parents will not be able to pick up tickets for trip days if students don't attend with the group.

FAITH BAPTIST SUMMER SCHOOL & DAY CAMP DRESS STANDARDS

Students must be dressed in clothing which is traditional, conservative, and appropriate for School/Camp. Clothing which is oversized, rock-inspired, (heavy metal, rap, K-POP, etc.), or unisex is not permitted. Hair styles are to conform to these general guidelines. Anything resembling gang clothing is not to be worn at school/camp. If, in the opinion of the Administration or faculty, a student's overall appearance (hair style, clothing, etc.) does not adhere to the scriptural philosophy and standards of Faith Baptist Schools, your child will be required to make the necessary changes. **All students must maintain school dress standards up to and including the last day of school/camp.**

Girls must present a wholesome, feminine appearance.

HAIR—Hair should be neatly combed in styles becoming to the specific age. There should be no unnatural hair color such as orange, blue, green, red, purple, etc.

DRESS—All girls must wear either a dress, skirt, skort, or full shorts with a shirt. Pants, leggings, mini-skirts, pant suits, board shorts, and bicycle shorts may not be worn. No tank tops, spaghetti-strap tops, tube tops, halter tops, and tops which show the midriff may be worn. Sundresses may be worn only if a shirt is worn underneath. Clothing must not be tight. Dresses and tops should not be low cut. If the shape of the clothing accentuates a body part, it is too tight. Slits must be *sewn* to the middle of the knee. Printed T-shirts may be worn; however, T-shirts which look like undershirts or which have sayings, pictures, or words which are inconsistent with the philosophies of Faith Baptist Schools may not be worn.

Dress and short length requirements: K3 through 3rd-grade girls' shorts should be no shorter than mid-thigh. The 4th- through 8th-grade girls' shorts should be no shorter than the top of the kneecap. Shorts must not cling to the bottom or leg in any way. All shorts must be full, loose-fitting on the leg, such as that of the Faith Baptist P.E. shorts.

Only one-piece swimming suits or tankinis may be worn. NO bikinis will be permitted at any time.

Boys must present a clean masculine appearance.

HAIR—I Corinthians 11:14 teaches that it is a shame for a man to have long hair. Because of this guidance from the Bible, all boys at Faith Baptist Schools are required to have short haircuts. A boy's hair is not to hang over the ears or the collar of a uniform shirt. Hair may not have any type of design, line, or symbols shaved into it. Hair may not be styled in a bun or ponytail. Hair that stands taller than 3" is considered too long and does not meet the school's short hair standard for boys. Mohawks are not permitted. A boy's hair is not to be shaved bald unless there is a medical necessity to do so.

There should be no unnatural hair color such as orange, blue, green, red, purple, etc. Sideburns should be neatly trimmed, and they should not be longer than the bottom of the ear. Facial hair, up to and including moustaches or beards, is not permitted.

DRESS—Boys (K2–8th grades only) may wear knee-length shorts or long pants to Summer School and Day Camp. Boys in 9th, 10th, 11th, and 12th grades must wear long pants to Summer School. Shorts and pants should have a traditional classic cut (not baggy). Tank tops may not be worn. Printed T-shirts may be worn; however, T-shirts which look like undershirts or which have sayings, pictures, or words which are inconsistent with the philosophies of Faith Baptist Schools may not be worn.

